

Victorville Campus Life Director

High Desert Church

About this Job

High Desert Church is an evangelical community ministering to approximately 12,000 active participants. HDC is a multi-site church, extending our mission to four different regional communities (Victorville, Apple Valley, Hesperia and Phelan) through separate worship experiences and strategic opportunities for personal growth.

This particular role is a part of HDC's Victorville strategy. Victorville was HDC's original site. It is also HDC's largest site, with attendance generally ranging between 3,000 and 4,000 people.

HDC's **purpose** is to *prepare every generation to change their worlds for Christ*. Throughout biblical history, God has utilized the "extended family" as His primary target for evangelism. That group of close relationships, which we refer to as your "world," is framed by the Greek word *oikos* (household), a word that surfaces often throughout the Greek New Testament. On average, it is made up of anywhere from eight to fifteen people whom God has supernaturally and strategically placed on your life's front burner. Our ministry is designed to specifically prepare individuals to more effectively engage those "eight to fifteen," their *oikos*, with both a clear demonstration and articulate declaration of faith in Jesus.

HDC seeks to fulfill our purpose within the framework of our **core values**:

1) Truthful - We believe that the Bible is the inspired, infallible and authoritative Word of God; that it is not simply another tool that one can draw on from life's smorgasbord of self-improvement resources; and that it is true all the time, for everyone in every generation.

2) Helpful - We believe that God's people should leave every church experience feeling confident that the principles they heard or the encouragement they received will make them more effective worldchangers.

3) Durable - We believe that a local church should be structured in such a way as to provide for effective ministry through multiple generation cycles, depending less on the personality of a single leader and more on the team model of leadership.

4) Enjoyable - We believe that there is no good reason for church to be boring, that both spiritual enrichment and personal enjoyment can coexist.

VV Campus Adult Ministries – Campus Life Director

Job Description

Position Summary: This role provides strategic direction and support for the mid-week & weekend guest experience on the Victorville site. This includes the oversight of the VV Campus Connections Team, management or partnership of VV Campus "Come & See" events, and partnership with VV Campus Departments to attract more people into serving roles on campus.

Principal Working Relationships: This position reports directly to the HDC Victorville Lead. This role works directly with the Ministers, Directors and Assistant Directors associated with VV Campus, as well as HDC's Shared Services.

Duties and Responsibilities include, but not limited to:

- **VV Campus Connections Team (guest services):**
- Recruit, screen, train, inform and coordinate Connections (guest services) volunteer teams.
- Identify, recruit, and develop Connections (guest services) team leaders and coaches

- Schedule Connections (guest services) volunteer teams for weekend services and events.
- Provide visible weekend presence which includes oversight of Connections (guest services) team members, team leaders, and coaches.
- Provide prompt guest follow-up with timely resolutions to questions and requests via email, website, info kiosks, and HDC's membership class.
- Create an invite culture within the campus and team.
- Use intentional methods that provide appreciation and encouragement to team members.
- Provide communication that attracts, engages and retains volunteer participation.
- Maintain working knowledge of HDC's Rock information software, Planning Center, and other tools needed to effectively create a great Connections (guest services) experience.
- Maintain a working knowledge of all campus ministries and departments to connect guest to next steps.
- **Management or Partnership of VV Campus "Come & See" "Come & Give" "Go & Serve" Events:**
 - Provide connections teams for all of VV Campus "Come & See" Events.
 - Manage VV Campus "Come & See" Events including, but not limited to: Ladies Night Out, Mother & Daughter tea, Married Couples Date Night, Light The Night, etc.
 - Partner with the VV Campus Meaningful Relationship Director for the Men's Event.
 - Partner with the VV Campus Meaningful Relationship Director for all VV Campus "Go & Serve" Events
 - Partner with the VV Campus Lead and Meaningful Relationship Director for all VV Campus "Come & Give" Events.
 - Provide logistical management and/or support for all VV Campus "Come & See" events by working with Vendors, purchasing supplies, oversee set up/tear down of event sites, working with HDC's Communications Department, HDC's Productions Department, and HDC's Operations (facilities) on all needs.
 - Partner with VV Campus Teams for all "Events" happening on the VV Campus.
- **Partnership with VV Campus Ministries for Volunteer Pipeline:**
 - Partner with VV Campus Departments to identify and recruit volunteers for each ministry.
 - Create a volunteer pipeline process in which Connections (guest services) is feeding new volunteers to VV Campus Ministries.
- **Participate in General Duties:**
 - Board Reports
 - Daily prayer meetings
 - Staff meetings/retreats
 - Small Group Participation
 - Staff training events
 - Parishioner encouragement
 - Hospital visitation
- **Perform and execute all other duties as assigned by the Victorville Campus Lead**

Position Qualifications:

- Four Year Degree required
- 2+ years of experience in local church leadership
- 2+ years of experience as a People Manager with a people development skillset
- Growing track record of leading and developing teams
- Able to lead multiple teams to collectively meet deadlines while managing multiple projects
- Must be a proactive self-starter, creative problem solver and team player
- Able to work collaboratively with other Shared Services teams to support the ministry of HDC
- Basic knowledge of Microsoft Office applications such as Word, Excel, PowerPoint, etc.
- Working knowledge of Apple software such as OS, Mail, iCal
- Team player that thrives in a collaborative team environment, exemplifies a positive “can do” attitude and fosters an attitude of professional excellence.
- Must adhere to HDC’s Statement of Faith, Constitution, and Polices.